## Office Hours

The Preschool office is open to the public by appointment only. Tour may be scheduled in the afternoon. Masks are required. Hand sanitizer is readily available. Equipment in the office will be sanitized and disinfected.

Questions: call the office (817-294-5725) or email us weekdaypreschool@yahoo.com

## **Opening Preschool 2021**

Once again, we are prepared to open preschool with COVID protocols in place.

Everyone over age 2 will be required to wear a face mask upon entering the building. This requirement includes both vaccinated and unvaccinated people.

At this time (subject to change if numbers continue to rise) we will allow families to walk their children into the building and to their classroom. Because our hallway is narrow, we will limit the number of families in the hallway. Our hallway will be **ONE WAY**. Enter thru the double glass doors and exit thru the door leading to the playground.

You may check your child in and out with your cell phone through the Brightwheel App. There will be a Scan code posted outside the preschool doors and also at each classroom. You may scan either code to check in, and review a health questionnaire. All children will wash their hands upon entering the classroom.

If you prefer, a staff member will be available to escort the child to the classroom.

## **Preparing for opening**

All our teachers and staff have been vaccinated. They are required to wear masks and have been trained in proper COVID sanitation procedures.

Teachers have removed some toys from classrooms in order to make it possible to sanitize and disinfect toys at the end of each day with Basic G, which is a quantitative ammonia product. It is safe to spray on toys and let air dry.

All furniture and toys will be cleaned with a hospital grade sanitizer/disinfectant before school begins. We will also use this spray at the end of each week, or as necessary if numbers rise.

Sadly, dress up clothes and other soft toys will be put away temporarily. As restrictions are lifted, we will reintroduce our dress up center.

All sensory activities will be individualized to each child. (Playdough, sand, water)

Each classroom will have a "to be cleaned" bucket to immediately put away any toy that has been in a mouth, sneezed or coughed on. Bucket and toys will be washed, sanitized and disinfected at the end of each day.

Water Fountain will be blocked off and not available for use.

Because of class size is so small our children will be divided into two groups, pods.

## **School Day Procedures**

Staff members and children are required to stay home if they are not feeling well. All staff will conduct temperature check and review a health questionnaire before coming to school. Anything over 100.4 is considered a temperature and will not be permitted on the premises.

Upon entering the building, staff and students must immediately wash hands.

Pick up procedure requires parents to scan code at the classroom door, to check your child out.

We will increase scheduled handwashing.

Teachers will be required to wear a mask and are being provided a face shield(optional). Students over 2 will be required to wear a face mask.

Depending upon class size, we will distance students at lunch time accordingly.

We will offer early drop off starting at 8:15 and expand our day until 2pm.

Parents will be given a copy of this plan and asked to acknowledge separately that they understand even with these precautions in place we cannot guarantee that students are not exposed to COVID 19.

Parents will also be asked to keep any sick child home and to err on the side of caution. We also ask that parents notify Weekday Christian Preschool of any known exposure to COVID and self-quarantine accordingly.

Any sign of sickness during class, the student will be moved to Room 9 with a staff member supervising, until an authorized person is here to pick them up. Student may not return without a note from a doctor, or a negative COVID test.

If a student or staff member tests positive for COVID 19 we will immediately notify all students and staff. The Pod that is affected will be notified and parents will be asked to pick up their child as soon as possible. All affected rooms will be deep cleaned, sanitized and disinfected. We will monitor to see if we need to close the school.

We will follow CDC and local health official's guidance on when we can safely re-open the affected class rooms. We will also monitor local school districts plans for reopening after a confirmed case.

As these procedures are fluid and constantly changing, we will change in accordance with any guidelines that come out moving forward.